

**MILPER Message Number: 21-079**

**Proponent: DAPE-MPO-D**

**Title**

**Inter-Service Transfers to the United States Space Force**

...Issued: [05 March 2021]...

<https://www.hrc.army.mil/PrintPreview/Milper/21-079>

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- A. Department of Defense Instruction 1300.04 (Inter-Service and Inter-Component Transfers of Service Members), 25 July 2017.
- B. Army Regulation 614-120 (Inter-Service Transfer of Army Commissioned Officers on the Active Duty List), 20 June 2016.
- C. Department of the Army Assistant Secretary of the Army Manpower and Reserve Affairs (SAMR), memorandum, 12 November 2020, subject: Regular Army Enlisted Inter-Service Transfer to the U.S. Space Force - Initiative.

1. Purpose. This message provides procedural guidance to apply to the U.S. Space Force Inter-Service Transfer accessions panel. The panel will convene 3 May 2021. This MILPER is effective upon release and expires **NLT 31 December 2021**.

2. Applicability. This panel is limited to only Regular Army Commissioned Officers and Enlisted Soldiers.

3. Eligibility. All applicants must meet the criterion listed below. The U.S. Space Force will not grant any exceptions.

a. Rank:

(1) Commissioned Officers in the grade of Second Lieutenant to Colonel.

(2) Enlisted Soldiers in the grade of **Private to Master Sergeant/First Sergeant**.

b. Area of Concentration (AOC) and Military Occupational Skill (MOS):

(1) All Commissioned Officers may apply, however, the U.S. Space Force is seeking Commissioned Officers with the AOCs of 17A, 17B, 25A, 35A, 35D, 40A, 51A, 51R, 51S, 51T, and 51Z.

(2) All Enlisted Soldiers may apply, however, the U.S. Space Force is seeking Soldiers with the MOSs of **25B, 25C, 25D, 25P, 25Q, 25S, 35F, 35G, 35N, 35Q, 35S, and 94E**.

c. Clearance. All applicants must possess or be eligible to obtain a **Top Secret/Sensitive Compartmented Information (TS/SCI)**.

4. Ineligibility Criteria.

- a. Regular Army Warrant Officers, as the U.S. Space Force does not have Warrant Officers.
- b. Reserve Component Soldiers, as the U.S. Space Force has not established a Reserve Component.
- c. Soldiers who have undergone or are pending an unfavorable action are not eligible to apply. Unfavorable actions include, but are not limited to: pending or have been found guilty under any form of Uniform Code of Military Justice action, have received a General Officer Letter of Memorandum or Reprimand and officers who have received a referred Officer Evaluation Report or Academic Evaluation Report.

5. Application. Deadline for application submission is **31 March 2021**. Application documents must be submitted in .PDF format via a signed and encrypted email, following the order outlined below, to: AF.USSF-Interservice.transfers@us.af.mil. The email subject will be: IST Application: Last Name, First Name – Officer or Enlisted - Current Service, Example: IST Application: Doe, John – Officer – Army. The Space Force IST Program Manager will contact applicants upon receipt and will return applications without action that do not meet the Space Force eligibility criteria for an interservice transfer. Applications will include:

- a. Transfer Request Letter, the template is located at: <https://www.spaceforce.mil/transfer>.
  - b. Soldier Record Brief.
  - c. Evaluations. Copies of last two years of evaluations (or as many as applicable, if Soldier does not have two evaluations at time of application).
  - d. IST Candidate Data Sheet, the template is located at: <https://www.spaceforce.mil/transfer>.
  - e. DD Form 368, Request for Conditional Release (signed by unit commander). Personnel applying for transfer will complete blocks 1 and 3 of the form, including digitally signing in block 3. These blocks are self-explanatory. Commanders will complete blocks 5 and 6 and will provide comments in the Remarks section (Section IV). When completing block 5, if recommending approval, leave the date in block 5.a. blank. Remarks are mandatory and can provide a recommendation for transfer, reasons an applicant should not be considered for transfer, or any other information for consideration; e.g., Individuals undergoing administrative action, under medical review, etc. The commander will digitally sign in block 6. NOTE: Approving or disapproving in block 5 is just a recommendation, not a final decision. The commander will return the completed form to the applicant.
6. The point of contact for this message is LTC Ralph Ledbetter, Army G-1, Directorate of Military Personnel Management, at 703-695-7283 or [ralph.j.ledbetter.mil@mail.mil](mailto:ralph.j.ledbetter.mil@mail.mil).